**Title of abstract, ARIAL, 14PT, BOLD, ALL CAPS, CENTERED**

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**Arial, 12pt, centered, bold**

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Arial, 12pt, centered

**Abstract**

An abstract of about 250 to 300 words is required. One should accompany all full papers and scientific communications.

No references, figures, or tables should be included in the abstract. Arial, 10.5pt, Justified, Use the indent function 0.63cm (or 0.25 inch), and single line spacing.

**Keywords:** Camera-ready form, writing style of the proceedings, GeoMine

**Introduction**

This document provides some instructions for authors of the extended abstracts to be included in the Proceedings Volume of the GeoMine Biannual Conference on Geology and Mining. Authors are kindly requested to follow the instructions given below in order to publish qualified bonding volumes with the uniform layout and style. Each page must be typed on paper sheets of A4 size (210mm 297mm) on one side only. Publisher recommends the use of the Microsoft Word to produce fine quality extended abstract. It is important to ensure the quality of language presentation of your abstract.

The extended abstract should be arranged concisely within 6 pages including figures, tables, photos etc. If authors can arrange the extended abstract material into less than 6 pages without any inconvenience to understand the contents, the committee recommends the shortened concise version. Final version should be sent to the Organizing Committee of the Conference by the deadline August 24, 2024. We will print the Proceedings Volume by means of offset printing using the submitted extended abstract prepared by authors.

**Extended abstract instruction**

*Arrangement*

The contents of an extended abstract should be arranged as follows: Title, Author(s), Affiliation(s), E-Mail address, Abstract, Keyword(s), Main text, Acknowledgments (if any), References (if any) and Appendices (if any).

A regular font such as 12pt Arial is preferred. Spelling must conform to U.S. conventions (e.g., sulfide, not sulphide; color, not colour). Universally accepted acronyms such as ICP- MS and XRF are should be avoided.

Use the indent function 0.63cm (or 0.25 inch) for paragraphs and single line spacing.

*Typed area and margins*

Each page should have 30mm top and bottom, 25mm right and left margins of A4 sheet. Main text should not be separated into columns. The list of margins is shown in Table 1.

*Layout and Fonts*

*Title:* The first line of title is the top of printing box. The title should be written centered, single spaced, bold, all caps in 12pt size Arial letters. The title must not exceed three lines.

*Author(s):* The author's name, without degrees or qualifications, should include first, middle (if any), and surname. It should be written centered, in Arial, 12pt, centered, one single line (12pt) below the title.

*Affiliation(s):* Author's affiliation should be written centered, in 12pt size Arial letter with one single line (12pt) space below the list of authors. Email address of corresponding author should be written centered, in 10pt size.

*Abstract:* The abstract has to be composed of no more than 250 words. The abstract should be typed in 10.5pt size letter with two-line space below the Email address.

*Key Words:* Please, write no more than five key words. The 12pt space should separate the key words line from the abstract. This line should be written left aligned to the margin of abstract and must begin with words ‘Key Words:’ written in the bold normal 10.5pt size letter. Key words should be written in 10.5pt size letter.

**Main Text**

The text should be typed using 12pt size letter with single spacing between lines. New paragraphs are to be indented 0.63cm from the left-hand margin, with no extra space between paragraphs.

The citation of figure(s), photograph(s), and equation(s) have to be abbreviated as Fig.i; Photo i; Eq.(i) or, in plural form, as Figs i, j; Photos i, j; Eqs (i, j)-where i, j stand for a numbers. Above phrases are typed in full word when they appear as the first word of sentence.

Citation of table(s) is always written in full word -Table i, and Tables i, j. Please be consistent in the use of capital letters, abbreviations and punctuation.

*Headings*

Three ranks of heading can be accommodated.

**First-order headings**

First order headings are typed in bold, normal 12pt size letter of Arial. One line of space is inserted before and after each the heading. They are typed centered.

*Second-order headings*

Second-order headings are typed left aligned, italic, 12pt size of Arial. Put one line of space before them.

*Third-order headings:* typeset in 12pt italics, intended with capital initial letters. The text that follows the heading is written in the same line. There is no additional space before such headings.

*Equations*

Equations are numbered and written in parentheses. Equation should be left aligned with 6.3mm indent from the left margin. Leave a 6pt space above and below to separate it from the surrounding text. The equation number should appear at the extreme right of the line. Please pay attention that all variable references in text must be written the same style as in displayed equations.

*Map Series*

Maps should be prepared using programs such as MapInfo, ArcGIS, and CorelDraw. Maps should include topographic contours, latitude and longitude, strike and dip symbols on layered rocks, and dip arrows on faults and contacts. Cross sections should be located on accompanying plan maps. Degree of certainty on lithologic contacts, faults, and other features should be indicated.

*Figure captions*

Captions follow the References section. Parts of the figure should be labeled with upper case letters (e.g., A, B, C). Captions should be brief; stating first the type of figure involved, then the salient points of the figure, and conclude with references if the figure is derived from other work.

*Tables*

Tables may follow the figure captions or be individual files. Use Word or Excel—a format that we can edit for style. Tables are called out sequentially, with Arabic numerals and brief titles. Appendix tables and figures are designated by an upper case “A” before the number (e.g., Table A1; Fig. A1).

Table 1. Summary of margins for A4 sheet to be used

|  |  |
| --- | --- |
| Item | Margin (mm) |
| Top margin of the pages | 30 |
| Bottom margin of the pages | 30 |
| Left & right margin of main body text | 25 |

*Abbreviations, units, and terminology*

* Geologic terminology and spelling should conform to the *Glossary of Geology*, published by the American Geological Institute.
* Abbreviations are generally spelled out in text where is first used.

*Acknowledgment(s)*

It should be typed with normal 12pt size letter.

*Literature citations in the text and references*

When citing literature in the text, use the following forms:

* One author (Smith, 1980), two authors (Smith and Jones, 1980), three or more authors (Smith et al., 1980).
* If two or more authors are cited parenthetically, they are listed chronologically from oldest to most recent: (Smith, 1907; Jones, 1930; Brown, 1997).
* If the citation is not a parenthetical one (as above), refer to Smith (1980), to Smith and Jones (1980), and to Smith et al. (1980).

*The order of references at the end of the abstract*

* Entries are cited alphabetically, publication year, title, names of journals and symposium must be spelled out in full, volumes, and pages must be included.
* Papers by a single author are listed chronologically from oldest to most recent.
* References should be typed with hanging 0.63cm indentation, normal 12pt size letter.

**Submission of Extended abstract**

Send a copy of the final camera-ready extended abstract Word file by e-mail to:

**Email address: geomine@must.edu.mn**

*Programming Committee of the Conference GeoMine*

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